

Leader/Helper Expectations:

• Arrival Times

- * Monday Only: Arrive at 5:00pm - Pizza!!
- * Tuesday-Friday: Arrive by 5:45pm
- * Nursery Team: Monday: 4:45pm Tues-Fri: 5:30pm
- * Sunday: Closing Ceremony @ 10:30 & Family Fun Day
**Children & Leaders are to be in pews by 10:15am!! **

• Sign in each day

- * Leaders of children: on attendance sheet of the grade you are helping with
- * Pre-K Leaders sign-in in Chapel
- * Sanctuary Lobby: Music, AV, Drama, Security, Registration, Security & Admin
- * Kitchen Lobby: Kitchen, Bible, Crafts & Rec
- * Initial your own attendance. No check marks!

• Prepare your heart each day to serve

• Cell phone etiquette during VBS

- * Keep use to a minimum - attention should be on kiddos
- * Remember! Do not take pictures of or with kids!!
- * Do take fun pictures of you and your friends (no kids in pic) helping at VBS and post them to social media!!

• Talk with kiddos! Get to know them!

• Side hugs, high fives and fist bumps are cool!

• Can't make it to VBS? Call Church Office (570) 275-1511



VBS @ FBC



Team Training



Arrival & Dismissal of Children

Arrival:

- Welcome children upon arrival!
NOTE: Pre-K gets dropped off in Chapel
- Note their attendance on the Roster Sheet
- Note your attendance as well with your initials
- Collect tithes
- Leave Tithes & Roster Sheet at end of pew (Pre-K in chapel)

Dismissal:

- NOTE: Pre-K pick-up in Chapel—1 way traffic
- Have a leader sit at each end of the pew to limit escapees
- Parent/Guardians are released by pews to minimize congestion
- Parent/Guardian must show the leader holding the Roster Sheet their photo id (id must match one of the names approved for pick-up on the Roster Sheet)
- Parent/Guardian then signs their name
- Child is free to go!



FBC Safe Church Course



BASIC INFO

- 2 adult rule, if left with 1 child move immediately to a location where other adults are nearby & can see you.
- No physical discipline (See Behavior Modification Tips)
- Side hugs, pats on the back, fist bumps are appropriate for kids over 3 years old.
- Keep cell phones for emergencies, otherwise please do not use them.
- Bathroom: 3 yrs. - Grade 3 minimal amt. of assistance per ability, but supervise – always with 2 people present.
Over grade 3 kids may go to the bathroom with another student, but supervision must be nearby. Make certain kids return directly to the group.

ALLERGIES & FOOD SAFETY

- Kids should be calm & seated when eating. Be aware of any choking hazards.
- Food surfaces should be sanitized between groups. Plates, napkins used
- We are a nut free environment! Be very AWARE of any allergies of children in the group.
 - * EPIPEN: allergic reaction > hives/rash, throat tightness, itching, wheezing, “funny itchy feeling” in throat/mouth
 - * CALL 911, have child sit or lay down > administer **Blue to sky; Orange to thigh; Press – Click – Hold**
 - * Save the pen & return to parent/guardian

MISSING CHILD

- Do a quick search of the area including bathroom.
- If not immediately found notify leadership.
- Name, gender, age, physical description.
- **The building will go on lock-down. Everyone will stay in place. No one except designated staff should be moving about until you are told the situation is resolved.**
- Stay calm & do not panic children; pray with those who are scared
- Security may recruit available adults to man the doors & assist as needed.

PRAY!

VBS Overview

Motto: Created in Christ. Designed for God's Purpose.

Day 1 - God, the Creator

Verses: How countless are your works, Lord! In wisdom you have made them all; the earth is full of your creatures. Psalm 104:24

Day 2 - God, the Designer

Verse: The Lord does not look at the things people look at. People look at the outward appearance, but the Lord looks at the heart. 1 Samuel 16:7b

Day 3 - Jesus, the King

Verse: Hosanna to the Son of David! Blessed is he who comes in the name of the Lord! Hosanna in the highest heaven!" Matthew 21:9b

Day 4 - Jesus, the Redeemer

Verse: He told them, "This is what is written: The Messiah will suffer and rise from the dead on the third day" Luke 24:46

Day 5 - Holy Spirit, the Helper

Verse: But you will receive power when the Holy Spirit comes on you; and you will be my witnesses in Jerusalem, and in all Judea and Samaria, and to the ends of the earth." Acts 1:8

Behavior Modification Tips

- Redirect
- Distract
- Prepare
- Separate
- One-on-One
- Talk to Parents



VBS Locations & Leaders

Sanctuary:

- Opening & Closing of each night
- Music Leaders: Pastor John
- Drama Leader: Heather Hess & Rachel Renno

Snack/Cool-down Rooms:

- 5th & 6th Grade Classroom is Cool Down 1
- 3rd & 4th Grade Classroom is Cool Down 2
- Leaders: Jack & Brenda Miller

Rec Areas:

- Chapel - Preschool or...
- Lawn by Brookside Drive: Preschool - 2nd grade
 - Leaders: Iron Mill
- Lawn by the FBC sign alongside the road: 3rd - 6th Grade
 - Leaders: Iron Mill

Bible Areas:

- Chapel: 4 years - 2nd grade
 - Leader: TBD
- Youth Room: 3rd grade - 6th grade
 - Leaders: Melissa Brandt

Craft Areas:

- Room 26 (Noah's Ark Hallway) - Preschool
- Gym - Kindergarten - 2nd grade - Leader: Lisa Cunfer
- Gym - 3rd - 6th grade - Leader: Brenda Dunham

