Dear Parents/Guardians,

Harvey Cedars is an incredible trip with many benefits beyond “just fun” for both the group as a whole, as well as the individual. We want to continue the summer tradition of going on this trip; and in order to do so, we ask for your cooperation on a few matters concerning future trips.

As you know, this is not an inexpensive trip. We do what we can to keep the cost as low as possible while also providing partial or full scholarships (we do not want money to be the reason a student does not attend). However, there have been a couple trends in the last few years of 1) students signing up and dropping out within a couple weeks prior to the trip, as well as 2) requests or second-hand requests for additional spots after our cutoff date.

Therefore, we will implement new policies since these trends cause scheduling, communication, and financial difficulties for myself, the church, and Harvey Cedars. Before I explain, please understand that I do not hold anything against you if this has applied to you. I certainly understand that life happens. (The recent high volume of these occurrences is what concerns me.)

Please plan on the following policy to be implemented for Harvey Cedars trips beginning in 2019. I want to communicate this to you now for your planning purposes – especially for those who invite friends.

1. A $60 nontransferable and nonrefundable deposit will be due on either the last Sunday of March or the first Sunday of April (2019 will be Sunday, March 31)
2. The full remaining balance for all students will be due the first Sunday of May (2019 will be Sunday, May 5). \*\***The student’s spot(s) *will be immediately forfeited* if the balance is not in on time; Harvey Cedars will be notified to remove the student’s name(s) from the roster.**
3. Any additional signup requests beyond the dates mentioned above **must be** accompanied by the appropriate payment within a week of request.
4. For partial and full scholarships, we will have applications to be filled out and handed in.
	1. For ***full scholarship***, this will be due by the mentioned final deposit due date.
	2. For ***partial scholarship***, the deposit will be due as usual and the scholarship application (along with any additional payment) will be due by the mentioned final balance due date.

I apologize for any confusion now or in the past and I hope this does not hinder anyone from joining us. If you have any questions or concerns, please don’t hesitate to contact me.

In Christ’s love,

Pastor Luke